

PROFILE

I am an experienced archive researcher with film and historical archives. I am knowledgeable in sourcing, mastering and clearing material for programmes and successfully reaching out to personal collections. My specialist areas include history and science.

KEY SKILLS

Research – archives, interviewing sources, writing research briefs, costing, clearing material for broadcast.

Software – FileMaker Pro, Adobe Creative Suite, Microsoft Office.

Languages – completely fluent/bilingual in English and French. Working knowledge of German.

Legal – 5 years experience as a paralegal assistant.

Covid 19 – SkreenSkills Coronavirus basic awareness on production training (exp.04/07/2021).

PRODUCTION CREDITS

Archive Producer – Britain’s Greatest Obsessions (CPL/NIT Productions, A&E/Sky History) Sept’21-Dec’21

Working across 6 episodes sourcing, cataloguing, costing, mastering and clearing original archive.

Line Producer: Meriel Beale

Archive Producer – Diana (October Films, CNN) June’21-Sept’21

Working across two episodes researching, costing, clearing and mastering archive materials.

Line Producer: Roxanne Donovan | Director: Kim Duke

Archive Producer – The Battle of The Atlantic (October Films, Channel 5) Mar’21-May’21

Sole archivist on team sourcing, cataloguing, costing, mastering and clearing original archive.

Line Producer: Olivia Badnell | Director: Stuart Strickson

Archive Researcher - Reframed: The Many Lives of Marilyn Monroe (Raw TV, CNN) July’20-Mar’21

Assisting Archive Producers in sourcing, cataloguing and clearing original archive. Working closely with Story Producers and Directors to find the right images/footage.

Line Producer: Ros Davidson | Archive Producers: Aileen McAllister and Jacqui Edwards

Archive Researcher – Film Director Paul Greengrass July’20-Aug’20

Assisting with archive research on a freelance basis for a new project.

Researcher – Hiroshima and Nagasaki: 75 Years Later (October Films, History US) Nov’19-Jun’20

Working with Director to choose characters. Working in suites with Editors. Interviewing preeminent scientists. Writing research briefs for the team. Finding and obtaining permission to use never before seen images. Fact checking.

Line Producer: Martin Long | Archive Producer: Aileen McAllister | Director: James Erskine

Researcher – First Ladies (October Films, CNN) May’19-Nov’19

Researching archives. Sourcing, cataloguing and clearing material for the programme. Working closely with Directors and Editors during the editing process in finding the right images and footage.

Show Runner: Jim Greayer | Archive Producer: Aileen McAllister

Development Researcher – National Monument (October Films) Jun’19

Working in suite with Editor to cut a pitch for a major UK National monument. Selecting clips and scripting the sizzle reel.

Producer: Adam Bullmore

Story Researcher – Raw Terror (October Films, Discovery ID) March'19

Researching stories. Locating contributors. Writing 2-page story pitches.

Executive Producer: Mike Warner

Development Researcher – (October Films) Feb'19-May'19

Researching stories. Contributing to brainstorm meetings. Interviewing contributors. Writing pitch documents. Directing sizzle reels.

Development Producers: Sheun Adelasoye, Adam Bullmore, Matt Dewar, Mike Warner

OTHER PROJECTS

Triptych – (National Film & Television School graduation film) 2018

I directed and co-wrote this award-winning short documentary film that screened at BAFTA & Academy Awards qualifying festivals. I conducted research in the area of WWII and the Holocaust. I sourced and cleared original archive material.

OTHER EMPLOYMENT HISTORY

Coordinator / Maternity Cover – Central St Cookery School, St Luke's Parochial Trust, 2018

Managed a team of kitchen assistants and chefs in the delivery of community cookery lessons and private hires. Managed invoices and bookings.

Activities Manager – Denville Hall, 2014-2015

Programmed events, lectures and concerts for retired actors and members of the film/theatre professions. Delivered occupational therapy activities. Undertook dementia care training.

Project Development Officer – Whittington Park Community Association, 2012-2014

Produced community events and courses for elderly people in North Islington. Successfully applied for grants and arts council funding. Produced summer festivals in Whittington Park. Partnered with local and national charities to deliver events and programmes. Set up an archive collection chronicling the history of the association at Bishopsgate Library.

PARALEGAL ASSISTANT – MCGUIREWOODS LONDON LLP, 2007-2012

Paralegal assistant to legal team in the complex litigation involving the dissolution of a large energy company.

ARCHIVE ASSISTANT – QUENTIN BLAKE, 2007

Digitized Quentin Blake's archive of original illustrations.

EDUCATION

2016 – 2018 MA, Directing Animation, National Film & Television School

2006 – 2007 POSTGRADUATE DIPLOMA, The Drawing Year, The Royal Drawing School

2002 – 2006 BA, Studio Art, Swarthmore College (ranked 3rd liberal arts college in the US nationally)

1998 – 2002 HIGH SCHOOL DIPLOMA, IB Curriculum, International School of Geneva, Switzerland

Dance: I trained for 15+ years in ballet and contemporary dance. While studying for my BA degree I took classes with the Merce Cunningham Studio and Jeanne Ruddy (Martha Graham Company and Julliard School). I also took master classes with Akram Khan and Mark Morris among others.

Music: I studied classical piano for 15+ years. I enrolled for 1 semester to study Harmony and Counterpoint for my BA degree. I was awarded Distinction for my MA Dissertation looking at introducing children to opera with animation.

REFERENCES

Available upon request.